



N5560 County Rd. ZM STE #4
 Onalaska, WI 54650
 608-615-1800
 www.greatrivermontessori.com

SUMMER-CARE PROGRAM TEACHER JOB DESCRIPTION

Great River Montessori (GRM) is looking for qualified individuals to join our teaching and caregiving staff for our Summer Care Program. We are accepting applications for both part and full-time positions, filling shifts Monday-Friday between the hours of 7:15 AM to 5:15 PM.

GRM's Summer Care Program will be providing care and excitement for children ages 2.5 through 12 years old.

Summer Care Program Schedule and Activities

- The first day of Summer Care will be June 13th, and the last day will be August 26th.
- Schedules and activities may vary depending on the age of the child, weather, availability, etc.
- During GRM's Summer Care Program, activities will be more experience-based rather than the Montessori curriculum and materials.
 - Activities the students will have opportunities to participate in:
 - Field Trips (more information to come)
 - Gardening, nature walks, and outdoor play
 - STEM activities, a variety of experiments, and creative play
 - Arts and crafts
 - Yoga and Mindfulness

Morning Schedule:

7:30-8:00	Child Arrival: Choice Activities/ Stations
8:00-10:15	Morning Activities: Crafts, STEM activities and experiments, nature lessons, group games, snack
10:15-10:20	Transition to Circle Time
10:20-10:30	Large Group Circle Time: Songs, movement activities, books
10:30-10:45	Transition to Recess
10:45-11:30	Recess: Gardening, games, free play
11:30-12:00	Lunch

Afternoon Schedule:

12:00-12:15	Lunch clean up
12:15-2:30	Rest Time/ Alternate Choices: Quiet activities, arts and crafts, STEM activities and experiments, etc.
2:30-3:00	Afternoon Activities: Crafts, STEM activities and experiments, nature lessons, group games, yoga
3:00-5:00	Child Pick Up: Choice Activities/Stations/Extra Recess (Snack for students who stay past 4:00 PM)

Duties

- Design and follow a full schedule of activities
- Help create suitable teaching materials and lesson plans
- Use a variety of teaching methods (stories, songs, indoors and outdoor games, art, etc)
- Enforce school and class rules and routines
- Recordkeeping, such as tracking attendance, accidents, etc
- Help create and prepare lesson plans
- Identify behavioral problems and determine the right course of action
- Supervise students in class, between classes, during lunch and recess, and on field trips
- Provide basic needs and caregiving activities
- Communicate with staff, students, and families in a professional and prompt manner.
- Have fun!

Education and Training

- High school diploma
- Proven experience working with children
- Knowledge of child development
- Certificate in First-Aid and CPR or willingness to achieve

Personalities and Interests

- Helping, organizing, preparing, and providing a variety of lesson and activities
- A focus on helping and building relationships with children
- Eager to help others and stay calm in stressful situations
- Organized but also flexible
- Possess strong communication skills
- Have a professional demeanor and strong time management skills
- Possess patience, understanding, and resourcefulness
- Able to have fun with others and appreciate similarities and differences in others
- Interest in nature, experiments, yoga and movement, and art

Pay/Hours

- \$11.50/hour
- Part-time and Full-Time options available